Head Teacher Teaching, Learning and Support **RBSC Frequently Asked Questions**

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| **Position at RBSC** | **Frequently asked questions** | **Answers** |
| **Classroom Teacher** | My child has too much/too little homework  How do I know when a task is due? | If a child has too much homework, the student can talk to the teacher to modify the homework. If the child has too little homework, the student can talk to the teacher about completing more activities in the unit booklet. The student can ask the teacher for extension or enrichment work.  All tasks are placed on the RBSC website under the Assessment Planner tab by the end of week three of each term (<http://www.rosebay-h.schools.nsw.edu.au/assessment-planners> ). Moreover, all students are given an assessment task notification. |
| **Head Teacher KLA** | I would like to my child to change classes | There is a considerable amount of time and effort ensuring that every child is placed into the class where they can achieve their personal best. We do not move students from one class to another unless there are extreme extenuating circumstances. |
| **Head Teacher Teaching, Learning and Support** | What additional support can my child access?    My child in Year 7/8 needs extra help with Literacy and/or Numeracy. How can my student receive additional support in this/these areas?  My child has recently been diagnosed with a learning difficulty/disability. What do I do to ensure my child is supported in their learning?  My child in Year 11/12 requires Disability Provisions for all examinations. What is the process for applying for these provisions?  My child needs to complete the minimum standards tests. When will this happen and what is the process?  How do I refer my child to the Learning Hub?  What support is offered to my child in Year 11/12? | The Homework Centre runs 3:30pm-5:00pm Monday and Wednesday afternoons. Help with homework, assessment tasks, organisation and study skills can be accessed during these times by the tutors.  Fast Track classes are before school classes that run on Tuesday and Wednesday mornings at 8:00am in B504. Literacy is Tuesday and Numeracy is Wednesday.  Email [rosebay-h.school@det.nsw.edu.au](mailto:rosebay-h.school@det.nsw.edu.au) Att: Learning and Support Teacher (LAST) and attach the relevant documentation. The LAST will return your email with a plan to support your student at RBSC.  Email [rosebay-h.school@det.nsw.edu.au](mailto:rosebay-h.school@det.nsw.edu.au) Att: Learning and Support Teacher (LAST) and attach any relevant documentation. The LAST will give you instructions and guidelines of the NESA process and provide you with relevant forms and documentation. The LAST will also meet with your student.  The LAST coordinates these examinations twice annually to provide students with the opportunity to sit the examinations up to two times per year if needed. They occur during a one week period in Terms 2 and 4 each year.  Email [rosebay-h.school@det.nsw.edu.au](mailto:rosebay-h.school@det.nsw.edu.au) Att: Learning and Support Teacher (LAST) to outline the reasons that your child needs some additional support.  The Learning Hub offers senior tutorials to Year 11 and 12 students on Thursday afternoons during Period 5-6. Seniors are also welcome to drop into the Learning Hub during Breaks1 & 2. |

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| **Year Adviser** | I want my child to change classes  My child will be away for a month or has had extended illness.  My child does no homework and says they have no work to do. Is that true?    It’s hard to get any information from my child about how they are going at school.      My child isn’t coping.  My child isn’t organised.  There has been activity on social media that I am uncomfortable with. | See HT KLA    Contact the front office with a medical certificate or apply for leave with the principal.  Check the assessment calendar on the website. Check Edmodo for quizzes and homework updates. Students should be revising work regularly. Reading a book or newspaper is always beneficial.  If you have concerns about a particular subject, contact the teacher of your child in that subject directly. Reports are sent home twice a year which includes comments about attitude and achievement from every one of your teachers. In special circumstances, you can request a progress report if there has been recent drastic changes.  Your child can be referred to the school counsellor. There is also online help available <https://headspace.org.au/friends-and-family/category/mental-health>. RBSC also runs periodic programs targeting vulnerable students at school.  Use the Elevate website for study skills. A physical diary helps to plan tasks (available in the uniform shop). See solutions for question 3.  Every social media provider has a process whereby you can ask for posts to be removed. The government also provides advice on managing digital technology with your child. <https://www.esafety.gov.au/education-resources/iparent> |
| **Sports Coordinator** | What sport programs do we offer at Rose Bay Secondary College?  How do I pay for sports?  Can my child make their own way to and from school carnivals?  Can my child change Integrated Sports? (Sport day choices). | 1. Integrated Sports (weekly sports program) 2. Knockout Teams (generally all age groups) 3. Age specific Knockouts – 15yrs and younger 4. External Sports Program – Teams playing under the Rose Bay Banner in Girls Touch Football, Netball, and Boys/Girls Basketball.   Pay via Finance department AFTER being invoiced.  Yes. Provided a signed note has been provided by parent/guardian prior to the event to the Sport Organiser.    Yes. Must be within the timeframe provided (always highlighted on notes) and depending on availability. |
| **School Counsellors** | My child is beginning to experience learning or behavioural difficulties in class, social issues, or absenteeism.  Can I speak to someone confidentially about significant welfare issues my child is experiencing?  How can I contact the school counsellor without anyone knowing?  Can the counsellor speak to my child so I can find out what is going on for them?  I would like to receive support for my child from outside the school, but don’t know where to start.  Will the teachers or other students know if my child visits a counsellor?  I would like my child to receive support but am concerned that the counsellor will just take the child’s (or partner/ex-partner’s) view.  My child needs to see a school counsellor but is hesitant.  I wish to speak to a psychologist rather than a counsellor. | In the early stages, it is preferable to speak with the class teacher first, as they can often provide immediate support to address these issues. They can also involve the Head Teacher, Year Adviser, Deputy Principal.  The school counsellors are able to assist with any family or school welfare issues affecting a student. This can remain completely confidential (with the only exception being legislated mandatory reporting for students at risk of serious harm).  Call the school and ask to speak to the counsellor. You do not have to provide your name. You can leave your number or call back if the counsellor is not available to take your call.  The counsellor can provide parents and teachers with recommendations on how to support the student’s learning and wellbeing. Be aware that counsellor support is voluntary and that every student has a right to confidentiality (except for serious risk of harm). Students are encouraged to give feedback to their parents as appropriate.  The counsellor can help you to determine the type of support that you might benefit from and recommend external agencies.  Students can self-refer without anyone else knowing. When students are called from class it is done in such a way that neither the teacher nor classmates are aware of counsellor contact.  The counsellor doesn’t take sides. The focus is on supporting the student’s wellbeing and their relationships.  This is not unusual. An initial meeting can be arranged to meet with the counsellor so that the student can decide if they wish to continue or not. Counsellor support is voluntary. In some circumstances the student may be directed by the Principal or Deputy Principals to see the Counsellor eg students on suspension.  The school counsellors are also registered psychologists. |